



Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive

In 2010 the HSE established a National Messaging Project Board to ensure appropriate governance and resources are in place for the National Messaging service. The membership includes stakeholders from Healthlink, GPIT, Voluntary Hospitals, HIQA, IMO and HSE representatives. This is to ensure developments are aligned with agreed priorities, appropriately funded and maximum value is obtained from the national messaging infrastructure. This National Messaging Board is to guide the development of a single national messaging infrastructure based on Healthlink

**SELECTION CRITERIA FOR HEALTHLINK PROJECTS IN 2014**

The National Healthlink Project provides a messaging service that allows Clinical Patient Information to be securely transferred between Hospitals, smaller health care organisations and General Practitioners electronically. This efficient sharing of patient information will

- Reduce administrative workloads for Primary and Secondary Care Practitioners
- Improve the quality of patient care
- Improve data integrity
- Reduce manual error.

The following criterion has been compiled to assist Healthlink and the National Messaging Project Board evaluates project proposals. It will enable developments to be aligned with agreed priorities, ensure appropriate funding is available and maximum value is obtained from the national messaging infrastructure.

Selection Criteria	Y/ N	Additional Comment	For Office Use
<b>Background to the Project: (brief)</b>			
<b>General Aim(s)</b>			
<b>Scope of the Project</b>			
<b>Initial Risks:</b>			

Selection Criteria	Y/ N	Additional Comment	For Office Use
Expected Outcomes:			
Success Criteria			
<p><b>If you can answer "Yes" to the following 4 questions then you should continue to complete this form.</b></p>			
Reduce administrative workloads for Primary and Secondary Care Practitioners?			
Improve the quality of patient care?			
Improve data integrity?			
Reduce manual error?			
<p><b>Does your Project Proposal</b> support a national messaging infrastructure and national messaging service.</p>			
<p>Support the continued implementation of the reform programme including the HSE National Clinical Care, Programmes. Link to Corporate and Service Plan <a href="http://www.hse.ie/eng/services/Publications/corporate/nspexecutivesummary2012.pdf">http://www.hse.ie/eng/services/Publications/corporate/nspexecutivesummary2012.pdf</a></p>			
Provide value for money and be capable of driving costs out the system?			
Have in place appropriate governance?			
Is your project included in the service plan?			
<p>Is your project capable of demonstrating measurable outcomes and benefits?</p> <p>Please give an indication of the volumes of messages and GPs associated with this request.</p>			
Have National applicability to provision of health care.			

**DEPENDENCIES**

Selection Criteria	Y/N	Additional Comment	For Office use
Funding availability for the project.			
Buy in from the directorate to support implementation i.e. personnel to work with Healthlink on project implementation.			

Signed by: \_\_\_\_\_

Print Name &amp; Title: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

Hospital Stamp

**Completed forms should be returned to:** [newrequests@healthlink.doh.ie](mailto:newrequests@healthlink.doh.ie)

## Evaluation of Project Proposal

0	Not Met
1	Partially met
2	Fully met
Approval Rate:20+	

Approved  
 Part Approved:  
**Approval for  
 Phase A**

Rejected

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_

On behalf of National Messaging Project Board

### FOR OFFICIAL USE: PROJECT PROPOSAL:

Proposal ID	
Project Title	
Project Sponsor (name & title)	
Directorate	
Business Owner	
Project Manager	
Main Contact Person	
Contact E-mail Address & Contact Phone No	_____ _____
Status	<input checked="" type="checkbox"/> Draft <input type="checkbox"/> Complete, Awaiting approval <input type="checkbox"/> Approved
Date:	
Expected Commencement Date?	

Expected Completion Date?	
This Project will include: <u>What is the scope of the project?</u>	This project will not include: <u>What is outside of the scope?</u>
Success Criteria:	How will you measure the success of the project?

Project Manager: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

<u>Healthlink</u> Timeframe for completion of work	Number of Days: _____ Staff Name assigned to work: _____ Low Impact: <input type="checkbox"/> (tick box)
<u>Healthlink</u> Additional resource requirement and reasons why        Signed by: _____   Date: _____	